

Access your college E Mail address via the link on the college portal or go directly to

<https://outlook.office365.com/>

Your college email address is:

***student id number@cadburycollege.ac.uk***

Use your usual college password

- *If you want your email on your Android or Apple Smartphone download the Outlook app for free from the appropriate store and install.*
- *When asked for account type add **Office 365***
- *Log in as above*